

**QUAD OF AIMS (MEMBERS' REQUEST FOR ITEM TO BE CONSIDERED BY SCRUTINY)**

**PROCESS FOR ADDING AN ITEM TO SCRUTINY COMMITTEE'S PREVIOUSLY APPROVED WORK PROGRAMME**

**SECTION 1 TO BE COMPLETED BY MEMBERS**

**NOTE** – This document should only be completed if there is a clearly defined and significant outcome from any potential further work. This document should **not** be completed as a request for or understanding of information.

<b>REASON FOR REQUEST?</b>	<b>RESOURCE (WHAT OFFICER SUPPORT WOULD YOU REQUIRE?)</b>
<p>To look at the current and future levels of service provided by the Council in relation to public waste bins and any particular issues which may be affecting the service</p>	<p>Report to Scrutiny from Head of Environmental Services (possibly the establishment of a Task and Finish Review Group to look into the issue)</p>
<b>PROCESS (HOW CAN SCRUTINY ACHIEVE THE ANTICIPATED OUTCOME?)</b>	<b>HOW WILL THE OUTCOME MAKE A DIFFERENCE?</b>
<p>To receive information from Officers either at full Scrutiny or via a Task and Finish Review</p> <p>Information requested :-</p> <ul style="list-style-type: none"> <li>• An overall picture of bins across the town/wards - frequency of emptying/routes</li> <li>• Number of emails requests/reports from Members to service bins</li> <li>• Number of email requests/reports into the street scene inbox to service bins</li> <li>• Number of email requests/reports into customer services to service bins</li> <li>• Number of requests/reports logged on the app</li> </ul>	<p>Reassurance that the service is meeting expectations and improved public/Member satisfaction in the service</p>

<ul style="list-style-type: none"> <li>• Staffing levels from 1st July</li> <li>• KPIs relating to streetscene and the emptying of bins (scrutiny currently gets a high level view) if this can be drilled down</li> <li>• Location of bins which have been upgraded to larger bins to deal with capacity issues</li> <li>• Level of engagement with civic enforcement team - are some bins having household waste deposited in them hence them getting fuller quicker - what action is being taken against this</li> <li>• Climate Change - adverse weather - what will be the plan for next year if we get the same hot temperatures for longer periods</li> </ul>	
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**Signed Councillor Tait**.....

**Date 29<sup>th</sup> September 2022**.....

**SECTION 2 TO BE COMPLETED BY DIRECTORS/ASSISTANT DIRECTORS  
(NOTE – There is an expectation that Officers will discuss the request with the Member)**

	<b>Criteria</b>
<p>1. (a) Is the information available elsewhere? <span style="float:right">Yes ..... No .....</span></p> <p>If yes, please indicate where the information can be found (attach if possible and return with this document to Democratic Services)</p> <p>.....</p> <p>(b) Have you already provided the information to the Member or will you shortly be doing so?</p> <p>The detail requested has not been provided, however a verbal update was given to Scrutiny on 25 August 2022. On the current concerns with regard to street bin emptying, Members were all communicated with by email.</p> <p>.....</p>	<p>1. Information already provided/or will be provided to Member</p> <p>2. Extent of workload involved in meeting request</p> <p>3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work</p> <p>4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing</p>
<p>2. If the request is included in the Scrutiny Committee work programme what are the likely workload implications for you/your staff?</p> <p>Approximately 2 working days will be required to pull the requested information together in a usable format.</p> <p>.....</p>	
<p>3. Can the request be included in an ongoing Scrutiny Committee item of work and picked up as part of that?</p>	

<p>It may be appropriate for this item to be picked up by a Task and Finish Group of Scrutiny working with officers. .....</p> <p>4. Is there another Council process for enquiry or examination about the matter currently underway?</p> <p>No .....</p> <p>5. Has the individual or entity some other right of appeal?</p> <p>No .....</p> <p>6. Is there any substantial reason (other than the above) why you feel it should not be included on the work programme?</p> <p>There is no reason why it could not be included in a future agenda, however a Task and Finish Group will be able to work with officers to hopefully come up with some key recommendations. .....</p>	<p>Committee)</p> <p>5. About an individual or entity that has a right of appeal</p> <p>6. Some other substantial reason</p>
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**Signed**

Ian Thompson

**Position**

Assistant Director – Community Services

**Date** 4 October 2022